

Minutes for the regular National Finance Committee meeting January 24, 2012.

Meeting convened at 8:39 PM (ET) a quorum being present, the Chair and Secretary being present.

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Attending: Ken Aaron, Jim Boyd, Bill Crosier, Marcus Jetter, Campbell Johnson, Kim Kaufman, R. Paul Martin, Tracy Rosenberg, Alex Steinberg, Barbara Whipperman, Lavarn Williams.

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Agenda:

1. Role Call and Approve Agenda (10 minutes)
  2. Approve Public Session Minutes (10 minutes)
  3. Pending Discussion Items (as possible) (60-75 minutes)
    - a) File Naming Protocol
    - b) On-Air Fundraiser Receipts
    - c) Training Update
    - d) Accounting Platforms
  4. Adjourn to closed session - time certain 10:15 PM (ET)
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Motion: (R. Paul Martin) "To approve the agenda." (Passed without objection)

Approve Public Session Minutes 8:43 PM (ET)

Motion: (Marcus Jetter) "To approve the minutes of the December 27, 2011, meeting." (Passed without objection)

Motion: (R. Paul Martin) "To approve the minutes of the January 10, 2012, meeting." (Passed without objection)

Pending Discussion Items 8:45 PM (ET)

File Naming Protocol 8:45 PM (ET)

The committee discussed ways of uniformly naming files that would allow them to be found and sorted more efficiently. Bill Crosier and R. Paul Martin were asked to work on the protocols and send them to the CFO.

On-Air Fundraiser Receipts 9:03 PM (ET)

The committee discussed a proposal regarding how to credit on-air fund raiser monies that involve participation by more than one station.

Motion: (Bill Crosier) "To postpone consideration of this item to the next meeting." (Passed without objection)

Training Update 9:19 PM (ET)

The committee had a brief discussion about the training of Business Managers on the accounting software Pacifica is using. The training appears to have not started yet.

Accounting Platforms 9:22 PM (ET)

The committee discussed the software that Pacifica is using for accounting. It's possible that a Microsoft product might allow Pacifica to eliminate the report writing software which is currently used and which some Business Managers have had problems with. It was suggested that the NFC set up a working group to research the idea.

The committee discussed the next meeting date and how to handle getting new Directors onto the mailing list as soon as possible and to the next committee meeting. The CFO and the Treasurers will be the same as they are for this meeting. The committee agreed to meet next on February 14, 2012, and the Secretary was asked to get information on the new Directors on the

committee by January 30, 2012.

The committee adjourned to executive session at 9:39 PM (ET)

Submitted by R. Paul Martin, Secretary.